



Beverley School

Empowering Autistic people to lead independent, fulfilling & happy lives

Saltersgill Ave, Middlesbrough. TS4 3JS

Head Teacher: Mrs Pippa Irwin
Phone: 01642 811 350

Deputy Head: Mrs Jane May
Email: office@beverleyschool.org.uk

REQUEST FOR LEAVE OF ABSENCE

DURING TERM TIME (exceptional circumstances only)

Education (Pupil Registration) (England) Regulations 2006

Education (Pupil Registration) (England) (Amendment) Regulations 2013

The 2013 amendments to the 2006 regulations make it clear that Head Teachers may not grant any leave of absence during term time unless there are exceptional circumstances and that Head Teachers should determine the number of school days a child can be away from school if the leave is granted.

Name of Pupil	
Date of Birth	
Tutor/Year Group	
Address	
Contact Numbers	
Sibling Details (or other Children living in the household)	

I request permission for my child to be absent from school between:	
First Day Absence	
Date of Return	
Total School Days	
Please fully explain the exceptional Circumstances that you would like the Head Teacher to consider (continue on a separate sheet if necessary)	

Declaration

I have read and understood the information about leave of absence during term time, unauthorised absence, and Penalty Notices. I am aware of the possible consequences should my child take leave of absence without the prior authorisation of the Head Teacher.

Parent/Carers Signature.....

Date.....

An aspirational learning community that celebrates Autism. Where everyone is committed to exploring possibilities and opportunities to develop our students' potential.

Visit our website: www.beverleyschool.co.uk



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EXCELLENCE AND DIVERSITY