

Personal Guidance Strategy 23- 24

Personal guidance describes the one-to-one interactions which take place between a career's adviser and a young person. Within Benchmark 8 of the Gatsby report there is a requirement for schools and colleges to provide young people with access to personal guidance. This should be with a careers adviser who should be trained to a minimum of level 6.

The aim of our personal guidance is to enable students to develop:

- personal effectiveness e.g. self-awareness and self-esteem;
- career readiness e.g. career planning and decision making;
- educational outcomes e.g. improved attendance and attainment;
- a successful transition from school to the next stage of their lives.

Personal Guidance is provided by a qualified and experienced Independent Career Advisor (Margaret Jackson) employed by Beverley.

Margaret will work with students as outlined in the schedule below. Margaret will adapt the schedule to respond to the individual needs of students throughout the year.

Term	<p style="text-align: center;">Schedule Specialist Careers Adviser Margaret Jackson</p>
Autumn	<p>Margaret will meet with all potential school leavers. This will be students in Yr. 11 and Yr. 14 plus students from other years 12 and 13 which have expressed a wish to on a 1:1 basis for initial careers advice and guidance discussions. Margaret will provide notes and action points following these discussions.</p>
	<p>Margaret, where possible will meet with the parents/carers of all potential school leavers.</p>
	<p>Margaret will liaise with providers to explore provision, arrange visits/taster sessions and attend transition planning meetings as necessary.</p>
	<p>Margaret will meet the students within class groups to explore the range of post school options.</p>
	<p>Margaret will support with transition planning, provide transition support, meet parents and liaise with LA's and social work teams as necessary. Margaret will keep school informed of the outcomes of these discussions.</p>
	<p>Where appropriate Margaret will attend annual reviews of Beverley leavers where appropriate.</p>
Spring Term	<p>Margaret will meet with all students in Yr 13 and Yr 12 as appropriate.</p>
	<p>Margaret will work with students in small groups to augment the careers education programme within school.</p>
	<p>Margaret will continue to meet with school leavers and provide transition support as required. Margaret will update career discussions notes and career action plans.</p>

Summer Term	<p>Margaret will meet with Yr.9 students and parents / carers to begin discussion of post school options and to provide initial support and guidance.</p> <p>Margaret will provide notes of these discussions to the Phase Lead.</p>
	<p>Margaret will continue to provide transition support to the leaver's cohort and continue to provide progress updates to the careers lead</p>
Ongoing	<p>Margaret will liaise with the careers lead to review progress and discuss guidance and support needs of individual students.</p>
	<p>Margaret will meet with Key Stage leads and the Careers lead weekly and as required.</p>
	<p>Margaret will continue to work with students during the summer holidays and the first half of the Autumn term to support transition.</p>